

COMMUNICATION

- In an attempt to be greener with our resources such as paper, we send our information out in a weekly email and place it on the website each week - located under the link "Roars". However, if you do not have access to email or our website, you may receive most of the information by paper. Please complete the info. below – one per family.
- Another green form of communication that we utilize is our phone calling/text system. Reminder calls/texts – as well as **weather delays** and **cancellations** – are sent to the phone number(s) that are listed in Infinite Campus. Calls/texts will be made unless contact the office to request that you not be called. The number to the office is (859) 441-0743.
- Our website has lots of information about most aspects of our school. It's at <http://www.southgate.kyschools.us>. If you have any questions/suggestions, please contact Sharyl Iden at 441-6292 or send email to Sharyl.Iden@southgate.kyschools.us .
- You can check your child(ren)'s grades, food service account(s), and attendance online at anytime with the Parent Portal in Infinite Campus. This not only gives you access to the report card grades, but the individual grade book grades (grades 3-8) for each class that your child takes. This gives you REAL TIME data – so as the teacher enters it, you'll be able to see it! Once you've set it up, it will be good for the entire time your student is here at Southgate. No need to change anything. The easiest way is to use the phone app – search for Infinite Campus. Southgate District ID: **ckkwdt**
If you need to set up a parent portal account, please call Sharyl Iden at 859-441-6292 or email at Sharyl.iden@southgate.kyschools.us .

PLEASE COMPLETE AND RETURN TO SCHOOL AS SOON AS POSSIBLE ONE PER FAMILY – ONLY RETURN IF INFORMATION HAS CHANGED

Please check **only one (1)** of the following:

I prefer weekly information be sent to my email account at _____.

I do NOT have access to email or internet and prefer weekly information be sent in paper form with my youngest child.

Student Name(s) and Grade(s)

_____ Grade _____
_____ Grade _____
_____ Grade _____
_____ Grade _____