



## Southgate Instructional Options

**OPTION 1. ON-CAMPUS:** Monday, Tuesday, Thursday, and Friday students will attend half-day on campus, either a morning (AM) or afternoon (PM) session, with additional work being completed at home. On Wednesdays, all students will work remotely from home while we are utilizing the Southgate On-Campus AM/PM Instructional Option.

The first day of school that both Option 1 AM and PM students will return to school grounds for face to face instruction during the 2<sup>nd</sup> semester will be Monday, January 11.

Children in the same household have been enrolled in the same choice for Option 1 – either AM or PM.

**OPTION 2. OFF-CAMPUS:** Families may choose a fulltime virtual option for their child(ren), where students stay off campus and work virtually from home. Students will be expected to log in every day to watch teacher instructional videos, complete work, and connect online. The virtual option will offer an instructional platform that focuses on the standards while having a contact person provide support as needed.

Once a parent makes their decision on which option they are choosing for their child, this will remain in place for the quarter. At the end of each quarter, a parent can re-evaluate the situation and change their child's learning environment plan. \*Third quarter ends on March 5, 2021

## The Schedule

### **MORNING (AM) SESSION (Monday, Tuesday, Thursday, and Friday)**

7:45-8:00 AM Arrival

8:00-11:00 AM

- Elementary classes will concentrate mainly on language arts and math
- Middle Grades will meet in periods 1 and 2 on Mon/Thurs, and periods 3 and 4 on Tues/Fri
- Students will work remotely from home on the remaining content of the day

11:00 AM Dismissal

## **AFTERNOON (PM) SESSION (Monday, Tuesday, Thursday, and Friday)**

12:00-12:15 PM Arrival

12:15-3:15 PM

- Elementary classes will concentrate mainly on language arts and math
- Middle Grades will meet in periods 1 and 2 on Mon/Thurs, and periods 3 and 4 on Tues/Fri
- Students will work remotely from home on the remaining content of the day

3:15 PM Dismissal

\*\*The school district will not have early release days on Thursdays while we are implementing the On-Campus AM/PM Instructional Option.

\*\*\*The Southgate Preschool Program will continue to operate on a normal schedule with AM/PM classes being held on Mon.-Thurs. and no school on Friday. The AM preschool session will be 8:00-11:00 AM, and the PM preschool session will be 12:00-3:00 PM.

### For Your Planning

If at any point our district chooses to close for an extended period of time, all students in Option One will move into Non-Traditional Instruction (NTI). This plan could be a combination of paper schoolwork and digital schoolwork that may require students to log in every day to access teacher instructional videos, complete work, connect online through Google Classroom, etc. The school district will work with the families to ensure that our students have the appropriate technology device (i.e. Chromebook) and adequate internet service to participate in the remote learning plan.

### Student Meals

Because of social distancing restrictions, our Kindergarten – 8<sup>th</sup> grade students will not gather or eat in the cafeteria. However, they will still receive free meals. Students may choose to pack their meal on a daily basis.

Students in the morning session will receive a breakfast upon arrival and will eat it in their classroom. As they dismiss, they will take a lunch with them to eat at home.

Students in the afternoon session will receive a lunch upon arrival and will eat it in their classroom. As they dismiss, they will take a breakfast (for the next day) with them to eat at home.

On Wednesdays, all families can pick up a Grab & Go Breakfast & Lunch between 9:00 AM and 12:00 PM at the side cafeteria door located on Evergreen Ave.

Families who choose the fulltime virtual option (Option 2) will be able to pick up meals, if they choose, each day between 9:00 AM and 12:00 PM at the side cafeteria door located on Evergreen Ave.

### Entrance Procedures

Since we must limit the congregation of students, students will have specific entrances and exits they may use. Students in kindergarten and middle school (5<sup>th</sup>-8<sup>th</sup>) will use the main entrance by the office. Students in first, second, third and fourth grades will use the library media center entrance under the red awning.

Preschool students will be entering through the 1903 building entrance just east of the library media center entrance. Upon entering, students will have their temperature taken. If the temperature is higher than 100.4 degrees, the child will be sent to the school nurse for a temperature recheck and a health assessment. If necessary, a parent will be contacted to pick up the child. If the temperature is normal, the child will go to the classroom and eat breakfast (AM) or lunch (PM).

All students in first through eighth grades must come to school with a mask that covers their nose and mouth and must wear a mask except when eating, drinking or learning outside (while 6 feet apart). Students in preschool and kindergarten are strongly encouraged to wear a mask just as the older students do. The school will have cloth masks (small child and adult size) and disposable masks (adult size) available for students. However, students can choose to wear their own face covering as long as it covers the nose and mouth securely. All neck buffs and masks should be washed regularly.

Parents/Guardians, your support is critical with this process. We ask for support with reinforcing the importance of mask-wearing and proper hand-washing. Please help monitor your child's health. Remember that you have signed a school assurance form (see excerpt below) stating that you will keep a sick child home. Please don't administer medicine to break a fever prior to sending them to school.

I agree to perform a health assessment for the following symptoms, on a daily basis, before allowing my child to attend school in-person or to come to the school campus:

- Temperature greater than 100.4
- Cough
- GI symptoms (vomiting/diarrhea)
- New rash
- Exposure to a COVID-19 case during the prior 48-hour period

If any of these symptoms are present, I assure the Southgate Independent School District that my child will not attend school on the day these symptoms are present. I will notify the school of my child's absence. If my child develops any of these symptoms during the school day, I assure the district that I, or my designee, will pick up my child as soon as possible.

## Clean Those Hands

Hand sanitizing stations are in every classroom and throughout hallways and common areas. Students will be expected to hand sanitize as they enter and leave a room. Students will be washing their hands with soap and water in the restroom after touching playground equipment.



# Maintaining a Healthy School Environment

We are taking many, many steps to ensure a healthy environment, following the [Healthy at School Guidelines](#):

- Staff and students (Grades 1-8) will wear neck buffs/masks (that cover nose and mouth) as they enter the building and all times while inside the building except when actively eating or drinking.
- Students in Grades P-K will need to wear a neck buffs/masks as they enter and exit school and are strongly encouraged to wear them while inside the building.
- Hand sanitizing stations have been installed in all rooms and throughout hallways. Students will be asked to use hand sanitizer as they enter and exit a room. Proper hand-washing technique will be reminded and encouraged.
- Desks will be used in classrooms, students will all face the same way, and they will space out at least 6 feet from others. Desks will be sanitized in between each class change including the AM/PM instructional sessions.
- Hallway traffic will be directional. When changing classes, students will travel in the same direction, as designated, in each hallway.
- Lockers will not be used. Students will keep their backpacks with them.
- Each evening, rooms will be sanitized using an 80% alcohol solution routine. On Wednesdays while students are working remotely at home, a deep clean will take place in each classroom.
- Common areas such as restrooms, stairwell rails, and door handles will be cleaned often throughout the day.
- We have already installed water fountain stations that allow for filling water bottles. Students are encouraged to bring a water bottle to school with them to use during class. Drinking directly from a fountain will be prohibited.
- An Isolation Room will be set up for students not feeling well so that they may be secluded and not sit in the main office area. Parents/Guardians will be contacted for pickup.
- Large group activities, such as assemblies, will not take place. We will limit the number of visitors/guests admitted into the building. Guests coming to school, such as for a parent meeting, will be temperature-checked and will need to wear a mask, answer health assessment questions and sign in.
- We will follow the Health Department's guidance if there is a positive test of COVID-19 for a student or staff member. Once that is reported to the health department, they will assist us with contact tracing, and will notify the appropriate person/group as dictated by their regulations.
- We will close our campus as needed based on guidance from the health department due to exposure or positive test results of students or staff members. These closures could last from a day or two, to a week or more, or for an extended period, depending on the situation. Families will be notified as soon as these decisions are made. Please be aware that they could be announced quickly due to the circumstances, and students should be ready to work from home as needed.

**SOUTHGATE LIONS SOCIAL DISTANCING DECALS**

Please keep in mind that the health and safety of our employees, students and those around us is our top priority, which is why we are continuing to adhere to all COVID-19 workplace regulations and guidelines from local and national government authorities.

**ROOM CAPACITY LIMIT**

**NOTICE**  
SOUTHGATE  
OUR LIONS PRACTICE SOCIAL DISTANCING  
6 FEET

**LIONS**  
DID YOU WASH YOUR HANDS?  
WASH YOUR HANDS WITH SOAP AND WATER FOR AT LEAST 20 SECONDS TO REDUCE THE SPREAD OF INFECTIOUS DISEASE  
CLEAN HANDS SAVE LIVES

**NON-SLIP REMOVABLE VINYL DECALS**

Our 3mm Thick-Slip Removable Vinyl Decal is a great solution for your floors, walls, and windows. This material can be easily installed on a variety of interior and exterior surfaces, while being easily removed with minimal damage. It works on tile, wood, metal, concrete, commercial carpet and painted surfaces. It is ideal for wall and floor graphics, painted linework, locker room, break areas and entryways within your facilities.

- Easy to Self-Install
- Clean Only with Non-Abrasive and Non-Solvent Solutions
- Last 6-12 months depending on local conditions

QUANTITY	PRICE PER UNIT	TOTAL PRICE
12	\$1.75	\$21.00
24	\$1.65	\$39.60
36	\$1.55	\$55.80
48	\$1.45	\$69.60
60	\$1.35	\$81.00
72	\$1.25	\$90.00

**FACE COVERINGS REQUIRED**

**Brett Mazzaro**  
OWNER

**CAMPUS BRANDING** BSNSPORTS.COM | 972.207.7484 | CAMPUS@BSNSPORTS.COM

FULL QUANTITY 14 \$250  
QUANTITY 5-24 \$269  
QUANTITY 25-99 \$239  
QUANTITY 100+ \$199

## How Can Families Assist with the Year?

Following these steps can help ensure a safe and enjoyable school year:

- Help reinforce the importance of the safety rules. Let your child(ren) know they need to wear a neck buff/mask, they should use the hand sanitizer, and use proper hand-washing techniques regularly. Practice social distancing as much as possible. We can all remind students of our positive behavior motto: Lions are *Respectful, Responsible, and Safe*.
- Keep your child at home if they aren't feeling well. If their temperature is over 100.4 degrees, they should stay home. Please do not administer medication to break the fever prior to sending them to school. When calling your child in sick, letting our office staff know his/her symptoms is helpful as we gather data on illnesses.
- Don't hesitate to contact someone in the school office or your child's teacher if you are concerned or need assistance with their emotional, social, or academic progress.
- If your child has a Chromebook at home, please help them charge it each night and report any issues you are having with it to your child's teacher.
- We ask for your confidence in our handling of sick students or staff members. We assure you that we will follow proper regulations with the health department when it comes to notifying families about positive tests or possible exposures. We are required to follow their steps. Please, please, please help by refraining from social media posts to ask about possible sick students or staff members. Many of our students, or even staff members, may be in the office, the isolation room, or visiting the nurse for a wide variety of reasons, many not COVID-19 related. Please help remain calm if your child tells you that a friend, classmate, or staff member was seen in the office or with the nurse, or is rumored to be positive for the virus. We promise that the safety of our students and staff members will remain our top priority throughout the year.



Get Connected With Us!

Web: [www.southgate.kyschools.us](http://www.southgate.kyschools.us)

Facebook: [Southgate Independent School District](#)

The Southgate Board of Education approved the revised version of the District Re-Opening Plan on September 10, 2020.