



KDE Comprehensive Improvement Plan for Districts

Southgate Independent

6 William F. Blatt Avenue
Southgate, KY 41071

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Introduction

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2015. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools. Your school's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

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Executive Summary

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Introduction

Every school system has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school system makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school system stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school system, and the kinds of programs and services that a school system implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school system with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the community will have a more complete picture of how the school system perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school system to reflect on how it provides teaching and learning on a day to day basis.

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Description of the School System

Describe the school system's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school system serves?

The Southgate Independent School District is located in Northern Kentucky and is part of Campbell County. We are a small community based district that serves our community and provides education to 190 students in grades Preschool through Eight. Over the last five years our district has seen a fluctuation in our enrollment and diversity. We have a relatively large transient population and that has presented both unique challenges as well as opportunities for continued growth.

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System's Purpose

Provide the school system's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school system embodies its purpose through its program offerings and expectations for students.

The mission of the Southgate Independent School District is to serve our community by fostering positive relationships with stakeholders and providing a secure environment in which all students will become academically proficient and successful citizens. We obtain this by adhering to our Vision of: "Pursuing Academic Excellence and Developing Strong Character for Every Student...Every Day." Students at Southgate are known to every staff member and are held to high standards and expectations for academic achievement and character development. Programs are in place that allow students the opportunity to engage in sports, music, art, physical fitness and other extracurricular activities. The community of Southgate is very supportive of the district and provides excellent opportunities for students to participate in community events and utilize community resources.

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Notable Achievements and Areas of Improvement

Describe the school system's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school system is striving to achieve in the next three years.

Southgate has excelled in providing a well-rounded education and opportunities to all of our students. Due to our small size all students that want to participate in sports and extra-curricular activities are able to do so. In recent years Southgate has overseen the construction of a state of the art middle grades wing to the existing building complete with science labs, green energy ideas and technology. Our district achieved proficiency on the 2013 K-PREP State Assessment and was labeled as a high progress district. Our 2014 results regressed a bit and we are listed as Needs Improvement. However, our elementary math, science and language mechanics scores are rank from the top 1% to the top 18th% in the state. We continue to strive for improvement in preparing all of our students for career and college readiness and providing a state of the art academic experience.

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Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

The Southgate Independent School District is unique in the age of larger and larger school districts. Southgate is able to not only provide an adequate education to our students, but also ensure each student is advancing socially and emotionally as well. This is in large part due to the individual relationships our staff is able to build with much of the community and student body. Every student also gains access to extracurricular activities and sports that may not be available but to a select few in other districts.

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Plan for KDE Comprehensive Improvement Plan for Districts

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Overview

Plan Name

Plan for KDE Comprehensive Improvement Plan for Districts

Plan Description

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Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Increase the averaged combined reading and math proficiency in all grades at Southgate Public School	Objectives: 1 Strategies: 5 Activities: 10	Organizational	\$0
2	Increase the number of students college and career ready at Southgate Public School	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$200
3	Increase the average combined reading and math proficiency for all students in the non-duplicated gap group at Southgate School	Objectives: 1 Strategies: 3 Activities: 4	Organizational	\$90000
4	Next Generation Professionals	Objectives: 1 Strategies: 1 Activities: 3	Organizational	\$2000
5	Program Reviews	Objectives: 1 Strategies: 1 Activities: 3	Organizational	\$100

Goal 1: Increase the averaged combined reading and math proficiency in all grades at Southgate Public School

Measurable Objective 1:

collaborate to increase the combined reading and math proficiency for SG Elementary from 54.5% to 57% by 06/01/2015 as measured by the K-PREP State Assessment..

Strategy 1:

Standards Based Instruction (teach required content) - Required KCAS curriculum will be taught and standards deconstructed into student friendly learning targets.

Category: Integrated Methods for Learning

Activity - Curriculum Mapping	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Aligning content vertically and horizontally and ensuring that required content is being taught. Schools: All Schools	Direct Instruction	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Activity - Student Friendly Learning Targets	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
KCAS are broken down into student friendly learning targets. Students are clear on what they have to learn each class period and what P/D work in each target looks like. Schools: All Schools	Direct Instruction	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Activity - Summative Assessments	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Summative assessments are created based on teaching with the end in mind to drive instruction. Assessments are K-PREP like in rigor and format. Professional development is available in developing higher level thinking and questioning along with additional PD identified as a need. Schools: All Schools	Direct Instruction	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Activity - Instructional Practices	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Instruction includes: direct vocabulary from the KCAS, on-going formative assessments of learning, Marzano best practices, etc... Schools: All Schools	Direct Instruction	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

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Strategy 2:

Literacy and Writing - Literacy and Writing will be emphasized throughout all content areas.

Category: Integrated Methods for Learning

Activity - Literacy and Writing Implementation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The implementation of literacy and writing across all contents will be monitored via lesson plans, observations, reflections, conferences, etc... Schools: All Schools	Policy and Process	08/14/2014	06/01/2015	\$0	No Funding Required	Administration

Strategy 3:

Goal Tracking Chart - Each student will engage in setting specific goals for achievement. Teachers will assist in establishing the goals and monitoring progress toward achievement of each goal.

Category: Stakeholder Engagement

Activity - Goal Tracking Chart	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
School goal sheets will be created to track student goals and monitor progress to determine more targeted assistance in Rtl and ESS programs. Schools: All Schools	Direct Instruction	12/11/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Activity - Communication	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Instructional staff will communicate with administration to inform of progress via reflections, conferences, PLCs, etc... Schools: All Schools	Other	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Strategy 4:

Positive Reinforcement - School personnel will utilize a variety of methods to recognize student success and good behavior (positive referrals, student of the month, class and individual incentives, etc...)

Category: Stakeholder Engagement

Activity - Multiple Methods of Positive Reinforcement	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
A variety of positive reinforcements will be emphasized to celebrate student success. Schools: All Schools	Other	08/14/2014	06/01/2015	\$0	No Funding Required	All School Personnel

Strategy 5:

Expectations - Stakeholders will be familiar with the goals, strategies, and expectations of the Southgate Independent School District.

Category: Stakeholder Engagement

Activity - Mission and Vision Statements	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The school mission and vision statements will be reviewed along with school goals. Schools: All Schools	Other	08/14/2014	06/01/2015	\$0	No Funding Required	Administration

Activity - Key Philosophies	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Instructional staff will review the Southgate Public School key philosophies: Steps to Success, Right is Right, Work to Proficiency Schools: All Schools	Other	08/14/2014	06/01/2015	\$0	No Funding Required	Administration

Goal 2: Increase the number of students college and career ready at Southgate Public School

Measurable Objective 1:

collaborate to increase the number of students college and career ready by 10/29/2015 as measured by 8th grade Explore Assessment.

Strategy 1:

Explore Assessment - 7th grade students will take the Explore Assessment to establish a baseline and in preparation for 8th grade.

Category: Integrated Methods for Learning

Activity - 7th Grade Explore	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
7th grade students taking the Explore Assessment will receive feedback and data to prepare for 8th grade assessment. Schools: All Schools	Academic Support Program	05/22/2015	06/01/2015	\$200	School Council Funds	Administration and Teachers

Activity - Explore Data Review	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Staff will meet with students regarding Explore Assessment results and develop goals and strategies for improvement and address deficiencies. Schools: All Schools	Academic Support Program	10/20/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers

Goal 3: Increase the average combined reading and math proficiency for all students in the non-duplicated gap group at Southgate School

Measurable Objective 1:

collaborate to increase the average combined reading and math proficiency for all students in the non-duplicated gap group by 06/01/2015 as measured by the K-PREP state assessment.

Strategy 1:

ESS/Rtl - Students needing additional support will receive it via ESS and Rtl programs.

Category: Integrated Methods for Learning

Activity - ESS/Rtl Programs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Using data from multiple sources (K-PREP, MAP, AimsWeb, Teacher input, etc...) students will be identified for participation Schools: All Schools	Academic Support Program	08/28/2014	06/01/2015	\$90000	Title I Part A	Administration and Teachers

Strategy 2:

Professional Learning Communities - Teachers will meet in monthly PLCs to discuss progress and strategies

Category: Professional Learning & Support

Activity - PLC Meetings	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Instructional staff will meet in professional learning communities to share strategies and monitor student progress Schools: All Schools	Professional Learning	08/14/2014	05/14/2015	\$0	No Funding Required	Administrators and Teachers

Strategy 3:

Parental Involvement - Parents will be engaged in the education of their children

Category: Stakeholder Engagement

Activity - Parental Communication	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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Parents will be engaged and informed of the academic progress of their child and the school via conferences, newsletters, phone calls, emails, etc...	Parent Involvement	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Teachers
Schools: All Schools						

Activity - Parental Outreach	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Upon enrollment to Southgate Public School parents will meet with an administrator to discuss the school goal and steps to success.	Parent Involvement	08/14/2014	06/01/2015	\$0	No Funding Required	Administration
Schools: All Schools						

Goal 4: Next Generation Professionals

Measurable Objective 1:

collaborate to increase the percentage of certified staff receiving professional development on next generational professionals by 06/01/2015 as measured by participation in staff training.

Strategy 1:

Professional Development - School will provide professional development opportunities in PGES

Category: Professional Learning & Support

Activity - Staff Professional Development Plan	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Design part of professional development plan to include next generational professionals training	Professional Learning	08/11/2014	06/01/2015	\$1000	School Council Funds	Administration
Schools: All Schools						

Activity - Regional Networks	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Administration will participate in regional networks such as ISLN and KLA	Professional Learning	08/14/2014	06/01/2015	\$500	Title II Part A	Administration
Schools: All Schools						

Activity - Certified Evaluation Plan	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
District CEP will be revised to reflect next generation professionals	Policy and Process	08/14/2014	06/01/2015	\$500	Title II Part A	Administration
Schools: All Schools						

Goal 5: Program Reviews

Measurable Objective 1:

collaborate to increase the number of Program Reviews scoring proficient from one to three by 06/01/2015 as measured by performance on the program review rubrics.

Strategy 1:

Program Review PLCs - A PLC will be created to implement a plan for improving program reviews

Category: Professional Learning & Support

Activity - Program Review PLC Schedule	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Create timeline and schedule for the Program Review PLC to meet Schools: All Schools	Policy and Process	08/14/2014	06/01/2015	\$0	No Funding Required	Administration and Program Review PLC
Activity - Pinterest Board	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Creation of a Program Review Pinterest Board in the faculty workroom Schools: All Schools	Other	08/14/2014	06/01/2015	\$0	No Funding Required	Program Review PLC
Activity - Drama Unit	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
A drama unit will be created and implemented into the school curriculum Schools: All Schools	Direct Instruction	08/14/2014	06/01/2015	\$100	School Council Funds	Administration and Teachers

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

School Council Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Staff Professional Development Plan	Design part of professional development plan to include next generational professionals training	Professional Learning	08/11/2014	06/01/2015	\$1000	Administration
Drama Unit	A drama unit will be created and implemented into the school curriculum	Direct Instruction	08/14/2014	06/01/2015	\$100	Administration and Teachers
7th Grade Explore	7th grade students taking the Explore Assessment will receive feedback and data to prepare for 8th grade assessment.	Academic Support Program	05/22/2015	06/01/2015	\$200	Administration and Teachers
Total					\$1300	

Title I Part A

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
ESS/Rtl Programs	Using data from multiple sources (K-PREP, MAP, AimsWeb, Teacher input, etc...) students will be identified for participation	Academic Support Program	08/28/2014	06/01/2015	\$90000	Administration and Teachers
Total					\$90000	

Title II Part A

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Regional Networks	Administration will participate in regional networks such as ISLN and KLA	Professional Learning	08/14/2014	06/01/2015	\$500	Administration
Certified Evaluation Plan	District CEP will be revised to reflect next generation professionals	Policy and Process	08/14/2014	06/01/2015	\$500	Administration
Total					\$1000	

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
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Instructional Practices	Instruction includes: direct vocabulary from the KCAS, on-going formative assessments of learning, Marzano best practices, etc...	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Parental Communication	Parents will be engaged and informed of the academic progress of their child and the school via conferences, newsletters, phone calls, emails, etc...	Parent Involvement	08/14/2014	06/01/2015	\$0	Administration and Teachers
Explore Data Review	Staff will meet with students regarding Explore Assessment results and develop goals and strategies for improvement and address deficiencies.	Academic Support Program	10/20/2014	06/01/2015	\$0	Administration and Teachers
Goal Tracking Chart	School goal sheets will be created to track student goals and monitor progress to determine more targeted assistance in Rtl and ESS programs.	Direct Instruction	12/11/2014	06/01/2015	\$0	Administration and Teachers
Program Review PLC Schedule	Create timeline and schedule for the Program Review PLC to meet	Policy and Process	08/14/2014	06/01/2015	\$0	Administration and Program Review PLC
PLC Meetings	Instructional staff will meet in professional learning communities to share strategies and monitor student progress	Professional Learning	08/14/2014	05/14/2015	\$0	Administrators and Teachers
Key Philosophies	Instructional staff will review the Southgate Public School key philosophies: Steps to Success, Right is Right, Work to Proficiency	Other	08/14/2014	06/01/2015	\$0	Administration
Summative Assessments	Summative assessments are created based on teaching with the end in mind to drive instruction. Assessments are K-PREP like in rigor and format. Professional development is available in developing higher level thinking and questioning along with additional PD identified as a need.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Communication	Instructional staff will communicate with administration to inform of progress via reflections, conferences, PLCs, etc...	Other	08/14/2014	06/01/2015	\$0	Administration and Teachers
Curriculum Mapping	Aligning content vertically and horizontally and ensuring that required content is being taught.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Mission and Vision Statements	The school mission and vision statements will be reviewed along with school goals.	Other	08/14/2014	06/01/2015	\$0	Administration
Parental Outreach	Upon enrollment to Southgate Public School parents will meet with an administrator to discuss the school goal and steps to success.	Parent Involvement	08/14/2014	06/01/2015	\$0	Administration
Literacy and Writing Implementation	The implementation of literacy and writing across all contents will be monitored via lesson plans, observations, reflections, conferences, etc...	Policy and Process	08/14/2014	06/01/2015	\$0	Administration
Multiple Methods of Positive Reinforcement	A variety of positive reinforcements will be emphasized to celebrate student success.	Other	08/14/2014	06/01/2015	\$0	All School Personnel
Student Friendly Learning Targets	KCAS are broken down into student friendly learning targets. Students are clear on what they have to learn each class period and what P/D work in each target looks like.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Pinterest Board	Creation of a Program Review Pinterest Board in the faculty workroom	Other	08/14/2014	06/01/2015	\$0	Program Review PLC
Total					\$0	

Activity Summary by School

Below is a breakdown of activity by school.

All Schools

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Curriculum Mapping	Aligning content vertically and horizontally and ensuring that required content is being taught.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Student Friendly Learning Targets	KCAS are broken down into student friendly learning targets. Students are clear on what they have to learn each class period and what P/D work in each target looks like.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Summative Assessments	Summative assessments are created based on teaching with the end in mind to drive instruction. Assessments are K-PREP like in rigor and format. Professional development is available in developing higher level thinking and questioning along with additional PD identified as a need.	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Instructional Practices	Instruction includes: direct vocabulary from the KCAS, on-going formative assessments of learning, Marzano best practices, etc...	Direct Instruction	08/14/2014	06/01/2015	\$0	Administration and Teachers
Literacy and Writing Implementation	The implementation of literacy and writing across all contents will be monitored via lesson plans, observations, reflections, conferences, etc...	Policy and Process	08/14/2014	06/01/2015	\$0	Administration
Goal Tracking Chart	School goal sheets will be created to track student goals and monitor progress to determine more targeted assistance in Rtl and ESS programs.	Direct Instruction	12/11/2014	06/01/2015	\$0	Administration and Teachers
Communication	Instructional staff will communicate with administration to inform of progress via reflections, conferences, PLCs, etc...	Other	08/14/2014	06/01/2015	\$0	Administration and Teachers
Multiple Methods of Positive Reinforcement	A variety of positive reinforcements will be emphasized to celebrate student success.	Other	08/14/2014	06/01/2015	\$0	All School Personnel
Mission and Vision Statements	The school mission and vision statements will be reviewed along with school goals.	Other	08/14/2014	06/01/2015	\$0	Administration
Key Philosophies	Instructional staff will review the Southgate Public School key philosophies: Steps to Success, Right is Right, Work to Proficiency	Other	08/14/2014	06/01/2015	\$0	Administration
7th Grade Explore	7th grade students taking the Explore Assessment will receive feedback and data to prepare for 8th grade assessment.	Academic Support Program	05/22/2015	06/01/2015	\$200	Administration and Teachers
Explore Data Review	Staff will meet with students regarding Explore Assessment results and develop goals and strategies for improvement and address deficiencies.	Academic Support Program	10/20/2014	06/01/2015	\$0	Administration and Teachers

KDE Comprehensive Improvement Plan for Districts

Southgate Independent

ESS/Rtl Programs	Using data from multiple sources (K-PREP, MAP, AimsWeb, Teacher input, etc...) students will be identified for participation	Academic Support Program	08/28/2014	06/01/2015	\$90000	Administration and Teachers
PLC Meetings	Instructional staff will meet in professional learning communities to share strategies and monitor student progress	Professional Learning	08/14/2014	05/14/2015	\$0	Administrators and Teachers
Parental Communication	Parents will be engaged and informed of the academic progress of their child and the school via conferences, newsletters, phone calls, emails, etc...	Parent Involvement	08/14/2014	06/01/2015	\$0	Administration and Teachers
Parental Outreach	Upon enrollment to Southgate Public School parents will meet with an administrator to discuss the school goal and steps to success.	Parent Involvement	08/14/2014	06/01/2015	\$0	Administration
Staff Professional Development Plan	Design part of professional development plan to include next generational professionals training	Professional Learning	08/11/2014	06/01/2015	\$1000	Administration
Regional Networks	Administration will participate in regional networks such as ISLN and KLA	Professional Learning	08/14/2014	06/01/2015	\$500	Administration
Certified Evaluation Plan	District CEP will be revised to reflect next generation professionals	Policy and Process	08/14/2014	06/01/2015	\$500	Administration
Program Review PLC Schedule	Create timeline and schedule for the Program Review PLC to meet	Policy and Process	08/14/2014	06/01/2015	\$0	Administration and Program Review PLC
Pinterest Board	Creation of a Program Review Pinterest Board in the faculty workroom	Other	08/14/2014	06/01/2015	\$0	Program Review PLC
Drama Unit	A drama unit will be created and implemented into the school curriculum	Direct Instruction	08/14/2014	06/01/2015	\$100	Administration and Teachers
Total					\$92300	

KDE Needs Assessment

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Introduction

The purpose of the School District (system) Needs Assessment is to use data and information to prioritize allocation of resources and activities.

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Data Analysis

What question(s) are you trying to answer with the data and information provided to you? What does the data/information tell you?

What does the data/information not tell you?

We are attempting to identify areas of strength and areas where growth is needed. The data informs us about our overall achievement. We have scored very well in certain years and in certain content areas, but are looking to maintain consistent improvement from year to year in all content areas.

The data does not inform us as to specific content standards that need to be improved upon.

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Areas of Strengths

What were the areas of strength you noted? What actions are you implementing to sustain the areas of strength? What is there cause to celebrate?

At the elementary level math, science and language mechanics have been strong for the last two years. We have had more mixed results in reading. At the middle grades science has maintained scores above the state average, but other content areas have remained inconsistent. While scoring in the need improvement category in most program reviews, significant progress has been made from one year to the next. We continue to focus on utilizing best practices in instruction and assessment aligned to the Kentucky Core Academic Standards. We are also taking steps to address our transient population, gap population and students at risk.

We are celebrating on-going improvement in math at the elementary level, currently in the top 20% of all elementary schools in Kentucky as well as the top 1% in Science and Language Mechanics.

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Opportunities for Improvement

What were areas in need of improvement? What plans are you making to improve the areas of need?

Overall we need to show improvement in reducing the numbers of students scoring novice in all content areas as well as move more of our apprentice and proficient scores to the next level. Our Gap and Growth scores also need to show continued progress. Additionally, we are looking at ways to improve upon our overall Program Review scores. In college and career readiness our Explore scores continue a slight increase in the composite score, but we need more students to meet the benchmark scores for each content area.

As a district we are taking steps to tighten up instruction and assure fidelity to the teaching and assessment of the standards. We are looking to implement goal-setting and continuous monitoring of achievement for each of our students. To address our transient student population we are conducting meetings with parents upon new students enrolling in the district to encourage them to be active participants in the school and hopefully establish some long-term commitments to the school. We are also using our FRYSC administrator to address any needs that may impact learning. To address all students that are at risk or not meeting benchmarks we are adjusting our ESS programs as well as Rtl.

Finally, the school and district is reviewing overall expectations and seeking to assure a unified vision from all stakeholders.

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Oversight and Monitoring

Describe your processes and interventions for monitoring continuous improvement.

The continuous improvement will be monitored through regular review of the implementation of the CDIP at SBDM and Board of Education monthly meetings.

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Conclusion

Reflect on your answers provided in the previous sections. What are your next steps in addressing areas of concern?

A combination of professional development, staff meetings and PLCs are being utilized to inform school personnel and implement our school improvement plan so we are focused on our vision of: Academic Excellence and Strong Character for every student every day.

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Compliance and Accountability - Districts

DRAFT

Introduction

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2015. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools.

Your school's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

DRAFT

Planning and Accountability Requirements

Our district ensure that teachers are equitably distributed throughout the district to ensure that all students are college and career ready. **Equitable Distribution:** poor and minority students are not taught at higher rates than other students by inexperienced, unqualified, or out-of-field teachers.

Goal 1:

Increase the averaged combined reading and math proficiency in all grades at Southgate Public School

Measurable Objective 1:

collaborate to increase the combined reading and math proficiency for SG Elementary from 54.5% to 57% by 06/01/2015 as measured by the K-PREP State Assessment..

Strategy1:

Standards Based Instruction (teach required content) - Required KCAS curriculum will be taught and standards deconstructed into student friendly learning targets.

Category: Integrated Methods for Learning

Research Cited:

Activity - Summative Assessments	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Summative assessments are created based on teaching with the end in mind to drive instruction. Assessments are K-PREP like in rigor and format. Professional development is available in developing higher level thinking and questioning along with additional PD identified as a need.	Direct Instruction			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Activity - Curriculum Mapping	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Aligning content vertically and horizontally and ensuring that required content is being taught.	Direct Instruction			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Activity - Instructional Practices	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Instruction includes: direct vocabulary from the KCAS, on-going formative assessments of learning, Marzano best practices, etc...	Direct Instruction			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

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Activity - Student Friendly Learning Targets	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
KCAS are broken down into student friendly learning targets. Students are clear on what they have to learn each class period and what P/D work in each target looks like.	Direct Instruction			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Strategy2:

Goal Tracking Chart - Each student will engage in setting specific goals for achievement. Teachers will assist in establishing the goals and monitoring progress toward achievement of each goal.

Category: Stakeholder Engagement

Research Cited:

Activity - Goal Tracking Chart	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
School goal sheets will be created to track student goals and monitor progress to determine more targeted assistance in RtI and ESS programs.	Direct Instruction			12/11/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Activity - Communication	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Instructional staff will communicate with administration to inform of progress via reflections, conferences, PLCs, etc...	Other			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Strategy3:

Positive Reinforcement - School personnel will utilize a variety of methods to recognize student success and good behavior (positive referrals, student of the month, class and individual incentives, etc...)

Category: Stakeholder Engagement

Research Cited:

Activity - Multiple Methods of Positive Reinforcement	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
A variety of positive reinforcements will be emphasized to celebrate student success.	Other			08/14/2014	06/01/2015	\$0 - No Funding Required	All School Personnel

Strategy4:

Expectations - Stakeholders will be familiar with the goals, strategies, and expectations of the Southgate Independent School District.

Category: Stakeholder Engagement

Research Cited:

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Activity - Key Philosophies	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Instructional staff will review the Southgate Public School key philosophies: Steps to Success, Right is Right, Work to Proficiency	Other			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration

Activity - Mission and Vision Statements	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
The school mission and vision statements will be reviewed along with school goals.	Other			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration

Strategy5:

Literacy and Writing - Literacy and Writing will be emphasized throughout all content areas.

Category: Integrated Methods for Learning

Research Cited:

Activity - Literacy and Writing Implementation	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
The implementation of literacy and writing across all contents will be monitored via lesson plans, observations, reflections, conferences, etc...	Policy and Process			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration

Goal 2:

Increase the number of students college and career ready at Southgate Public School

Measurable Objective 1:

collaborate to increase the number of students college and career ready by 10/29/2015 as measured by 8th grade Explore Assessment.

Strategy1:

Explore Assessment - 7th grade students will take the Explore Assessment to establish a baseline and in preparation for 8th grade.

Category: Integrated Methods for Learning

Research Cited:

Activity - Explore Data Review	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Staff will meet with students regarding Explore Assessment results and develop goals and strategies for improvement and address deficiencies.	Academic Support Program			10/20/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

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Activity - 7th Grade Explore	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
7th grade students taking the Explore Assessment will receive feedback and data to prepare for 8th grade assessment.	Academic Support Program			05/22/2015	06/01/2015	\$200 - School Council Funds	Administration and Teachers

Goal 3:

Increase the average combined reading and math proficiency for all students in the non-duplicated gap group at Southgate School

Measurable Objective 1:

collaborate to increase the average combined reading and math proficiency for all students in the non-duplicated gap group by 06/01/2015 as measured by the K-PREP state assessment.

Strategy1:

ESS/Rtl - Students needing additional support will receive it via ESS and Rtl programs.

Category: Integrated Methods for Learning

Research Cited:

Activity - ESS/Rtl Programs	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Using data from multiple sources (K-PREP, MAP, AimsWeb, Teacher input, etc...) students will be identified for participation	Academic Support Program			08/28/2014	06/01/2015	\$90000 - Title I Part A	Administration and Teachers

Strategy2:

Professional Learning Communities - Teachers will meet in monthly PLCs to discuss progress and strategies

Category: Professional Learning & Support

Research Cited:

Activity - PLC Meetings	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Instructional staff will meet in professional learning communities to share strategies and monitor student progress	Professional Learning			08/14/2014	05/14/2015	\$0 - No Funding Required	Administrators and Teachers

Strategy3:

Parental Involvement - Parents will be engaged in the education of their children

Category: Stakeholder Engagement

Research Cited:

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Activity - Parental Outreach	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Upon enrollment to Southgate Public School parents will meet with an administrator to discuss the school goal and steps to success.	Parent Involvement			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration

Activity - Parental Communication	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Parents will be engaged and informed of the academic progress of their child and the school via conferences, newsletters, phone calls, emails, etc...	Parent Involvement			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Narrative:

Southgate School typically has one class per grade level and one teacher per content area. All students have equal access to the curriculum by teachers of the same experience level and all our highly qualified for their content area.

Our district has identified specific strategies to address areas for improvement identified in the TELL KY Survey results.

Goal 1:

Increase the average combined reading and math proficiency for all students in the non-duplicated gap group at Southgate School

Measurable Objective 1:

collaborate to increase the average combined reading and math proficiency for all students in the non-duplicated gap group by 06/01/2015 as measured by the K-PREP state assessment.

Strategy1:

ESS/Rtl - Students needing additional support will receive it via ESS and Rtl programs.

Category: Integrated Methods for Learning

Research Cited:

Activity - ESS/Rtl Programs	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Using data from multiple sources (K-PREP, MAP, AimsWeb, Teacher input, etc...) students will be identified for participation	Academic Support Program			08/28/2014	06/01/2015	\$90000 - Title I Part A	Administration and Teachers

Strategy2:

Parental Involvement - Parents will be engaged in the education of their children

Category: Stakeholder Engagement

Research Cited:

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Activity - Parental Communication	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Parents will be engaged and informed of the academic progress of their child and the school via conferences, newsletters, phone calls, emails, etc...	Parent Involvement			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration and Teachers

Activity - Parental Outreach	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Upon enrollment to Southgate Public School parents will meet with an administrator to discuss the school goal and steps to success.	Parent Involvement			08/14/2014	06/01/2015	\$0 - No Funding Required	Administration

Strategy3:

Professional Learning Communities - Teachers will meet in monthly PLCs to discuss progress and strategies

Category: Professional Learning & Support

Research Cited:

Activity - PLC Meetings	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
Instructional staff will meet in professional learning communities to share strategies and monitor student progress	Professional Learning			08/14/2014	05/14/2015	\$0 - No Funding Required	Administrators and Teachers

Narrative:

The Kentucky TELL survey indicated a need for Professional Learning Communities within our school. We have addressed this need by creating PLCs for every content area.

KDE Superintendent Assurances

DRAFT

Introduction

Assurances are intended to provide evidence that the Superintendent has shared and discussed in open board meetings the progress and performance in the areas of goals and targets for student achievement that have/have not been met as well as the operational requirements for the district and the operational needs for schools and support staff.

Evidence of these discussions is required to support all responses through the upload of Board Meeting Minutes that includes each of the areas and feedback received in conjunction with a Comprehensive District Improvement Plan that outlines “the plan” to address, monitor, track progress and sustainability in student achievement, and operational needs for both the district and schools.

DRAFT

Delivery Targets

Five year delivery goals are set for schools and districts to ensure that students are college and career-ready. Within the school and district goals Delivery Targets are set to identify the annual incremental growth needed to achieve the five year goal in the areas of Proficiency, College and Career Readiness, Achievement Gap, and Graduation Rate. These targets shall be used to set goals and monitor progress in student achievement throughout the instructional year.

Next Generation Professionals will be addressed through identifying the district’s plan for implementation of the Professional Growth and Effectiveness System for Teachers and Principals in the 2014-2015 school year. Supporting documentation for these responses can be provided by additional narrative responses, the district Certified Evaluation Plan and an APPROVED Waiver if applicable.

The Superintendent has communicated in open board meetings the progress of the goals and targets throughout the instructional year and has communicated the vision and strategy for moving the work forward through the Comprehensive District Improvement Plan (CDIP).

The CDIP discussions include updates on student achievement through the use of student performance data, goals and plans created to achieve and monitor student success and areas for improvement, sustainability of growth and resources used for student achievement, and measuring the effectiveness of teachers and principals.

	Statement or Question	Response	Rating
1. Proficiency:	Increase the averaged combined reading and math K-Prep scores for elementary students.	Has Met District Targets	N/A

	Statement or Question	Response	Rating
2. Proficiency:	Increase the averaged combined reading and math K-Prep scores for middle students.	Has Not Met District Targets	N/A

	Statement or Question	Response	Rating
3. Proficiency:	Increase the averaged combined reading and math EOC scores for high schools.	This data does not apply to this district	N/A

	Statement or Question	Response	Rating
4. Graduation Rate:	Increase the cohort graduation rate.	This data does not apply to this district	N/A

	Statement or Question	Response	Rating
5. College and Career Readiness:	Increase the percentage of students who graduate college and career ready.	This data does not apply to this district	N/A

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	Statement or Question	Response	Rating
6. Closing Achievement Gap:	Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group.	Has Not Met District Targets	N/A

Label	Assurance	Response	Comment	Attachment
7. Next Generation Professionals for Teachers:	The district will:	Fully implement the Kentucky Professional Growth and Effectiveness System for Teachers in 2014-2015 as set forth in the district's Certified Evaluation Plan.		

Label	Assurance	Response	Comment	Attachment
8. Next Generation Professionals for Principals:	The district will:	Fully Implement the Kentucky Professional Growth and Effectiveness System for Principals in 2014-2015 as set forth in the District's Certified Evaluation Plan.		

Label	Assurance	Response	Comment	Attachment
9.	Delivery Targets and PGES implementation artifacts have been documented in The LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		

Resources and Support Systems

Resources and Support Systems identify the district’s operational areas and their status and progress. In open board meetings the Superintendent must have communicated the health and status of the operational budget for the district and ensures that the district is operating in compliance of all ethical, legal and policy standards of the district, state and federal government.

Label	Assurance	Response	Comment	Attachment
1. Operational Budget:	Establishes a balanced operational budget for school programs and activities which include correct prior year audit findings and submit a balanced working budget and tentative budget that includes the required 2% contingency.	Has developed a balanced Operational Budget		

Label	Assurance	Response	Comment	Attachment
2. Compliance:	Maintains compliance with legal, ethical and policy standards. External audit for 2014-2015 school year will indicate 0 violations of ethics and policy standards.	Is in compliance		

Label	Assurance	Response	Comment	Attachment
3. Direct Communication:	Effectively communicates the district's budget and resource allocation to the local board. Provides budget updates to the board at every regularly scheduled meeting.	Superintendent has provided budget and resource allocation updates		

Label	Assurance	Response	Comment	Attachment
4.	Delivery artifacts have been incorporated into the Superintendent assurances and documented in the artifacts in the areas of budget and resources of LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		

Facilities/Support Systems

Facilities and Support Systems identify the operational needs and environment for district schools. In open board meetings the Superintendent must have communicated progress, actions taken and updates in the areas of instruction, materials, technology, educational materials and resources and overall environment from the KY TELL Survey. In non-KY TELL Survey years the Superintendent may explain progress and updates to the prior year targets.

	Statement or Question	Response	Rating
a)	Teachers have sufficient access to appropriate instructional materials.	Agree	N/A

	Statement or Question	Response	Rating
b)	Teachers have sufficient access to instructional technology, including computers, printers, software and internet access.	Agree	N/A

	Statement or Question	Response	Rating
c)	Teachers have access to reliable communication technology, including phones, faxes and email.	Agree	N/A

	Statement or Question	Response	Rating
d)	Teachers have sufficient access to office equipment and supplies such as copy machines, paper, pens, etc.	Agree	N/A

	Statement or Question	Response	Rating
e)	Teachers have sufficient access to a broad range of professional support personnel.	Agree	N/A

	Statement or Question	Response	Rating
f)	The school environment is clean and well maintained.	Agree	N/A

	Statement or Question	Response	Rating
g)	Teachers have adequate space to work productively.	Agree	N/A

	Statement or Question	Response	Rating
h)	The physical environment of classrooms in the school supports teaching and learning.	Agree	N/A

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	Statement or Question	Response	Rating
i)	The reliability and speed of internet connections in the school are sufficient to support instructional practices.	Agree	N/A

Label	Assurance	Response	Comment	Attachment
j)	Delivery artifacts have been incorporated into the Superintendent assurances and have been documented in the artifacts of LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		

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KDE Assurances - District

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Introduction

KDE Assurances for Districts

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District Assurances

Label	Assurance	Response	Comment	Attachment
1.	All schools in our district have planned or developed strategies to increase parental involvement in the design, implementation, evaluation and communication of data and information.	Yes		

Label	Assurance	Response	Comment	Attachment
2.	The current school year Comprehensive District Improvement Plan (CDIP) and all our schools Comprehensive School Improvement Plans (CSIPs) are available for stakeholders to examine on the district website.	Yes		

Label	Assurance	Response	Comment	Attachment
3.	All teachers in our district including those providing services to private school students are highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
4.	All paraeducators in our district including those providing services to private school students are highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
5.	All schools in our district notify parents when their children are taught for four or more consecutive weeks by teachers who are not highly qualified. If no, list the schools below.	Yes		

Label	Assurance	Response	Comment	Attachment
6.	Our district provides professional development for staff based on a comprehensive needs assessment, which included a review of academic achievement data and additional criteria, to ensure all students are college and career ready.	Yes		

Label	Assurance	Response	Comment	Attachment
7.	Our district has planned strategies to recruit and retain highly qualified teachers.	Yes		

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Label	Assurance	Response	Comment	Attachment
8.	Our district will allocate and spend federal program funds only on programs and activities for identified eligible students and will maintain appropriate financial records in this regard.	Yes		

Label	Assurance	Response	Comment	Attachment
9.	Our district ensure that program funds are targeted to schools that have the lowest proportion of highly qualified teachers, have the largest average class size, or are identified as focus or priority schools.	Yes		

Label	Assurance	Response	Comment	Attachment
10.	Our district ensures that all class-size reduction teachers are utilized to reduce class size below the state requirements. Paraprofessionals are utilized to meet the state requirements before hiring any additional teachers serving in that capacity.	Yes		

Label	Assurance	Response	Comment	Attachment
11.	Our district ensure class-size reduction needs are determined by analysis of data compiled through such processes as achievement test results, needs assessments, and class size data reviews.	Yes		

Label	Assurance	Response	Comment	Attachment
12.	Our district ensure that all personnel compensated from federal program funds are performing assignments aligned to the program purpose according to the program plan and appropriate documentation is maintained.	Yes		

Label	Assurance	Response	Comment	Attachment
13.	Our district ensures that private schools have been consulted with regard to available federal funds for use with eligible students and/or teachers according to federal program requirements.	Yes		

Label	Assurance	Response	Comment	Attachment
14.	Our district ensures that services provided to private schools with federal funds are delivered according to specific federal program requirements and appropriate documentation is maintained.	Yes		

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Label	Assurance	Response	Comment	Attachment
15.	Procedures have been established for the identification and tracking of purchases made with federal funds, including the retrieval and/or disposal of materials when no longer needed.	Yes		

Label	Assurance	Response	Comment	Attachment
16.	Our district ensures that all federal program complaint procedures have been communicated to all stakeholders and are properly implemented when applicable.	Yes		

Label	Assurance	Response	Comment	Attachment
17.	Our district maintains proper time and effort documentation for all personnel paid with federal funds according to specific federal program requirements.	Yes		

Label	Assurance	Response	Comment	Attachment
18.	Our district ensures proper maintenance of records according to federal program guidelines.	Yes		

Label	Assurance	Response	Comment	Attachment
19.	Our district has followed the proper procedures for the acquisition of equipment and materials with federal funds.	Yes		

Label	Assurance	Response	Comment	Attachment
20.	Our district ensures that all federal programs are evaluated annually for program effectiveness and compliance.	Yes		

Label	Assurance	Response	Comment	Attachment
21.	Our district ensures that only eligible schools are served by Title I, Part A.	Yes		

Label	Assurance	Response	Comment	Attachment
22.	Our district ensures that low-income data for all schools is taken on the same day.	Yes		

Label	Assurance	Response	Comment	Attachment
23.	Our district ensures that district and school allocations on the Title I Ranking Report correspond with the MUNIS budget.	Yes		

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Label	Assurance	Response	Comment	Attachment
24.	Our district ensures that there is documentation to support the child count for local institutions for neglected children that was submitted to KDE.	Yes		

Label	Assurance	Response	Comment	Attachment
25.	Our district ensures that setaside funds for neglected institutions in the district are expended on identified student needs.	No	No neglected institutions are available in our district	

Label	Assurance	Response	Comment	Attachment
26.	Our district ensures that neglected student needs were identified through consultation with staff at all neglected institutions in the district.	Yes		

Label	Assurance	Response	Comment	Attachment
27.	Our district ensures that Title I funds are reserved and expended to meet the needs of homeless children and youth in non-Title I schools.	Yes		

Label	Assurance	Response	Comment	Attachment
28.	Our district ensures that if it receives more than \$500,000 in Title I, Part A funding, 1% of the total district allocation has been reserved for parent involvement activities and that 95% of the reserved funds has been allocated to eligible schools including eligible private schools.	No	Our district does not receive more than \$500,000 in Title I funding.	

Label	Assurance	Response	Comment	Attachment
29.	Our district ensures that parents are involved in deciding ways in which parent involvement funds are used.	Yes		

Label	Assurance	Response	Comment	Attachment
30.	Our district ensures that there is an annual meeting to inform parents of program requirements, including the right of parents to be involved in planning, review and improvement of parent programs.	Yes		

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Label	Assurance	Response	Comment	Attachment
31.	Our district ensures that all parents of students in Title I schools have been notified that they may request information regarding the professional qualifications of their child's teachers.	Yes		

Label	Assurance	Response	Comment	Attachment
32.	Our district ensures that it communicates with school councils/school staff on an ongoing basis including information on program requirements, analysis of data and review of the schoolwide program (SWP) or targeted assistance (TAS) program plan to ensure compliance and effectiveness.	Yes		

Label	Assurance	Response	Comment	Attachment
33.	Our district ensures that private schools (within and outside the district) serving students from participating public school attendance areas have been contacted to offer equitable services.	Yes		

Label	Assurance	Response	Comment	Attachment
34.	Our district ensures that written affirmation signed by an official from each of the participating private schools that consultation occurred during the design, implementation, and assessment of the Title I activities in the private schools is maintained.	Yes		

Label	Assurance	Response	Comment	Attachment
35.	For any staff member that does not meet the highly qualified teacher status, the district develops an individual plan to assist them with becoming highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
36.	Our district ensures that district and school allocations on the Title II Teacher Quality Program Budget correspond with the MUNIS budget.	Yes		