



Comprehensive District Improvement Plan

Southgate Independent School District

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Southgate, KY 41071

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Introduction

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2014. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools. Your district's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

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Executive Summary

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Introduction

Every school system has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school system makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school system stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school system, and the kinds of programs and services that a school system implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school system with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the community will have a more complete picture of how the school system perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school system to reflect on how it provides teaching and learning on a day to day basis.

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Description of the School System

Describe the school system's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school system serves?

The Southgate Independent School District is located in Northern Kentucky and is part of Campbell County. We are a small community based district that serves our community and provides education to 200 students in grades Preschool through Eight. Our district has grown over the last three years and our population has diversified. This has presented both unique challenges as well as opportunities for continued growth.

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System's Purpose

Provide the school system's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school system embodies its purpose through its program offerings and expectations for students.

The mission of the Southgate Independent School District is to serve our community by fostering positive relationships with stakeholders and providing a secure environment in which all students will become academically proficient and successful citizens. We obtain this by adhering to our Vision of: "Pursuing Academic Excellence and Developing Strong Character for Every Student...Every Day."

Students at Southgate are known to every staff member and are held to high standards and expectations for academic achievement and character development. Programs are in place that allow students the opportunity to engage in sports, music, art, physical fitness and other extracurricular activities. The community of Southgate is very supportive of the district and provides excellent opportunities for students to participate in community events and utilize community resources.

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Notable Achievements and Areas of Improvement

Describe the school system's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school system is striving to achieve in the next three years.

Southgate has excelled in providing a well-rounded education and opportunities to all of our students. Due to our small size all students that want to participate in sports and extra-curricular activities are able to. Additionally, Southgate has handled a 30 percent increase in student population by overseeing the construction of a state of the art middle school wing to the existing building complete with science labs, green energy ideas and technology.

We continue to strive for improvement in preparing all of our students for career and college readiness and providing a state of the art academic experience.

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Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

The Southgate Independent School District is unique in the age of larger and larger school districts. Southgate is able to not only able provide an education to our students, but also ensure each student is advancing socially and emotionally as well. This is in large part due to the individual relationships our staff is able to build with the community and student body. Every student also gains access to extracurricular activities and sports that may not be available to them in a larger district.

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KDE Needs Assessment

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Introduction

The purpose of the School District (system) Needs Assessment is to use data and information to prioritize allocation of resources and activities.

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Data Analysis

What question(s) are you trying to answer with the data and information provided to you? What does the data/information tell you?

What does the data/information not tell you?

The data raises questions relating to our Elementary Program along with our overall effectiveness of teaching Math. To a lesser extent it raises questions in the areas of Reading and Writing Effectiveness.

The data informs us that our students are not grasping the Math concepts being taught. It also informs us that we have too large of a percentage of students scoring novice in Reading and Writing.

The data also informs us that we are seeing success in Social Studies and Science Content areas.

The data does not present a clear distinction as to why the Elementary Program as well as Math at all levels is not delivering the results expected for student achievement.

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Areas of Strengths

What were the areas of strength you noted? What actions are you implementing to sustain the areas of strength? What is there cause to celebrate?

Areas of strength noted include Science and Social Studies. We are continuing to build on this success by introducing more specific literacy practices to each of these content areas. These content areas provide reason to celebrate and to take strategies from to utilize in other content areas.

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Opportunities for Improvement

What were areas in need of improvement? What plans are you making to improve the areas of need?

Math is a major area in need of improvement. We have taken steps to further deconstruct and align the curriculum to the standards. Additionally, professional development and meeting with our KDE Content Network Specialist have been implemented.

Additional professional development has been implemented to address reading and writing with a focus on teaching and emphasizing literacy in all content areas and grade levels.

We have also taken steps to adjust our RTI and ESS Program to meet the needs of our learners.

Additionally, with in influx of student population and a change in demographics we need to promote the positive Southgate School Culture.

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Oversight and Monitoring

Describe your processes and interventions for monitoring continuous improvement.

Work done in professional development and included in our CDIP will be regularly monitored by administration and SBDM Council. Students not learning are assessed and progress monitored on a regular basis by using MAP and Aimsweb.

Additionally, teachers have stepped up the use of formative instruction and differentiated strategies.

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Conclusion

Reflect on your answers provided in the previous sections. What are your next steps in addressing areas of concern?

Prioritize the following steps:

- 1) Professional Development and meetings with KDE Content Specialist to ensure proper implementation of the Common Core and Best Practices.
- 2) Re-assess curriculum, especially Math, and make sure instruction is vertically aligned to the standards.
- 3) Promote Literacy in all content areas and grade levels...with an emphasis on Reading and Writing in the early Primary grades.
- 4) Place a greater emphasis on formative assessment and adjusting instruction based on the results.
- 5) Develop comprehensive unit pacing guides...formative assessments and summative assessments aligned to the unit standards and Commn Core.
- 6) Adjust RTI and ESS to better meet the individual needs or our student population.
- 7) Adjust School Schedule to provide non-compromising focus on instruction.
- 8) Evaluate School Climate and promote a positive enviroment where success is celebrated along with goal-setting and student self-monitoring.

Improvement Plan Stakeholder Involvement

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Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

Stakeholders included staff, parent members and community members. The entire school staff met several times to review data and identify needs. During our Back to School Open House we solicited feedback from parents and community members. SBDM Council along with its parent representatives reviewed the final document.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

Staff (both certified and classified) met to review data and determine needs assessment

Parents (reviewed data and CDIP outline)

Community Members (reviewed CDIP outline)

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

Stakeholders were given copies of the revised CDIP and it was posted on our school website as well. SBDM Council will regularly monitor its progress and communication will be given back based upon their input.

Southgate Independent School District CDIP 2012-13

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Overview

Plan Name

Southgate Independent School District CDIP 2012-13

Plan Description

CDIP completed in January of 2013

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Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Measurable Objective	Total Funding
1	Increase the averaged combined reading and math K-Prep scores in elementary and middle students from 44% to 72% n 2017	Objectives: 1 Strategies: 5 Activities: 5	Organizational	Collaborate to increase the averaged combined reading and math for Southgate Elementary from 30.3 to 37.3 and Southgate Middle from 33.3 to 40.0 by 05/30/2013 as measured by K-Prep.	\$2500
2	Increase the number of students who are college and career ready from 34% to 68% by 2015	Objectives: 1 Strategies: 2 Activities: 2	Organizational	Collaborate to increase the percentage of students at Southgate Middle School from 50.9 to 55.9 by 10/01/2013 as measured by meeting Explore Benchmarks.	\$200
3	Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 33% in 2012 to 66.5% in 2017	Objectives: 1 Strategies: 4 Activities: 4	Organizational	Collaborate to increase the average combined reading and math proficiency ratings from 25 to 32.5 at Southgate Elementary and from 28.4 to 35.6 at Southgate Middle by 05/20/2013 as measured by combined math and reading proficiency for all students in the nonduplicated gap group.	\$220

Goal 1: Increase the averaged combined reading and math K-Prep scores in elementary and middle students from 44% to 72% n 2017

Measurable Objective 1:

Collaborate to increase the averaged combined reading and math for Southgate Elementary from 30.3 to 37.3 and Southgate Middle from 33.3 to 40.0 by 05/30/2013 as measured by K-Prep.

Strategy 1:

Math Initiative - Grades K-8 will re-evaluate how math instruction is taking place and focus on teaching the standards rather than following textbooks and specific programs.

There will also be an increase in formative assessments to check student mastery of each standard and instruction will be changed/adapted based on data received from formative assessments.

Jenny Ray...KDE Content Coach...will meet with each math teacher to evaluate current program and answer questions.

Research Cited: Standards based instruction...Formative Assessment is research based...Content Coach will review Best Practices

Activity - KDE Math Consultant	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Math teachers will meet with KDE Math Consultatn (Jenny Ray) to ensure Best Practices in Math Instruction are in place. Schools: All Schools	Professional Learning	01/17/2013	01/17/2013	\$0	No Funding Required	Principal and Math Teachers

Strategy 2:

Emphasize Literacy across all contents and grade levels - Each grade level and content area will focus on Literacy (reading/writing/responding to text). KDE Literacy Coach (Ruthie Staley) will meet with staff regarding Literacy Best Practices and provide training in literacy, vocabulary and the three modes of writing.

Research Cited: Best Practices

Activity - Literacy Initiative	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Meetings will take place with content area teachers and KDE Literacy Consultant. Follow up training will take place covering literacy, vocabulary and the three modes of writing Schools: All Schools	Professional Learning	12/13/2012	02/28/2013	\$0	No Funding Required	Principal and Content Teachers

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Strategy 3:

Revise School Schedule and ESS Program - The school schedule will be revised to emphasize a focus on instructional time with all non-essential disruptions to the instructional day to be minimized or removed. ESS will be revised to focus on the learning needs of individual students that are below grade level and proficiency in reading and math.

Research Cited: Research demonstrates a clear focus and high expectations are two of the most important indicators of school success

Activity - Schedule and ESS Revision	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Revising the master schedule and ESS schedule to emphasize focus on instruction and meeting the needs of non-proficient students Schools: All Schools	Academic Support Program	11/29/2012	05/30/2013	\$0	No Funding Required	All Staff

Strategy 4:

Curriculum Alignment and Unit Development - Teachers will meet in content groups to vertically align curriculum...design units that include Standard, Learning targets, Summative Assessments (K-Prep like). Each unit will focus on vocabulary, literacy, student engagement and formative assessment

Research Cited: Research indicates clarity of standards through learning targets, formative assesment and instruction emphasizing literacy, vocabulary and student engagement are imperative to student success

Activity - Unit Development	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will work in content groups to design curriculum units Schools: All Schools	Professional Learning	06/03/2013	08/23/2013	\$2000	Title II Part A	Principal and all content teachers

Strategy 5:

CIITS - Staff will be trained on CIITS and using its features

Activity - CIITS	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will receive professional development on how to utilize key features of CIITS...lesson planning, assessment, student monitoring,etc... Schools: All Schools	Academic Support Program	08/30/2013	05/30/2014	\$500	Title II Part A	Principal and Teachers

Goal 2: Increase the number of students who are college and career ready from 34% to 68% by 2015

Measurable Objective 1:

Collaborate to increase the percentage of students at Southgate Middle School from 50.9 to 55.9 by 10/01/2013 as measured by meeting Explore Benchmarks.

Strategy 1:

Explore Practice Assessment - Increase the number of students in grades 5-7 taking the Explore Assessment prior to eighth grade

Activity - Explore Assessment	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students in grades 5-7 will be given the opportunity to take the Explore assessment at least once prior to the eighth grade Schools: All Schools	Academic Support Program	05/17/2013	05/17/2013	\$200	School Council Funds	Principal and Middle Grades Teachers

Strategy 2:

Student Goal Setting and Preparation - As a result of reviewing the data from the Explore assessment students in grades 5-7 will begin to prepare for the assessment as an eight grade student by mastering the curriculum standards and setting goals for reaching the Benchmarks on Explore

Activity - Explore Goal Setting and Prep	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Through mastering the curriculum standards and setting goals students will increase the percentage meeting Explore Benchmarks Schools: All Schools	Direct Instruction	11/20/2012	09/20/2013	\$0	No Funding Required	Principal and Middle Grades Content Teachers

Goal 3: Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 33% in 2012 to 66.5% in 2017

Measurable Objective 1:

Collaborate to increase the average combined reading and math proficiency ratings from 25 to 32.5 at Southgate Elementary and from 28.4 to 35.6 at Southgate Middle by 05/20/2013 as measured by combined math and reading proficiency for all students in the nonduplicated gap group.

Strategy 1:

Positive School Climate - A focus will be placed on developing a positive school climate in which each stakeholder feels safe and welcomed. Stakeholders will be recognized for their achievements and success will be celebrated. Students will engage in regular goal-setting and self-monitoring on meeting goals.

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Activity - Student of the Month	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Each month Southgate Students of the Month will receive a t-shirt promoting Southgate School in addition to Board of Education recognition. Schools: All Schools	Community Engagement	01/10/2013	05/09/2013	\$200	Booster Fund	Principal and Lion's Pride

Strategy 2:

School Climate Committee - a group made up of school faculty, parents and community members will be formed with the goal of improving and promoting a positive school culture at Southgate

Activity - School Culture Committee	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Form a committee of stakeholders (staff, community, parents) to positively promote the Southgate School District Schools: All Schools	Community Engagement	02/26/2013	05/28/2013	\$0	No Funding Required	Principal and SBDM Council

Strategy 3:

Positive Office Referrals - Each month the principal will choose one student from a group that have received positive office referrals to be recognized at the monthly Board of Education meeting and to receive a Southgate t-shirt.

Activity - Positive Office Referrals	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will receive positive office referral cards when "caught being good" for recognition from the principal and a chance to enter a drawing for a Southgate School t-shirt and recognition by the Board of Education Schools: All Schools	Behavioral Support Program	01/17/2013	05/09/2013	\$20	Booster Fund	Principal and Lion's Pride

Strategy 4:

Analysis of student achievement by Gap Group - Staff members will review data on the school report card indicating how the gap groups of African American and Free/Reduced Lunch performed in each content area and grade level.

Data will be used to determine what type of modifications and intervention strategies may be needed to move these groups toward proficiency.

Attendance and Behavior data for students in these gap groups will be reviewed.

Activity - Gap Group Test Analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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Review of gap group data to determine next steps Schools: All Schools	Academic Support Program	01/29/2013	05/28/2013	\$0	No Funding Required	Principal and SBDM Council
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Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
School Culture Committee	Form a committee of stakeholders (staff, community, parents) to positively promote the Southgate School District	Community Engagement	02/26/2013	05/28/2013	\$0	Principal and SBDM Council
KDE Math Consultant	Math teachers will meet with KDE Math Consultatn (Jenny Ray) to ensure Best Practices in Math Instruction are in place.	Professional Learning	01/17/2013	01/17/2013	\$0	Principal and Math Teachers
Gap Group Test Analysis	Review of gap group data to determine next steps	Academic Support Program	01/29/2013	05/28/2013	\$0	Principal and SBDM Council
Schedule and ESS Revision	Revising the master schedule and ESS schedule to emphasize focus on instruction and meeting the needs of non-proficient students	Academic Support Program	11/29/2012	05/30/2013	\$0	All Staff
Explore Goal Setting and Prep	Through mastering the curriculum standards and setting goals students will increase the percentage meeting Explore Benchmarks	Direct Instruction	11/20/2012	09/20/2013	\$0	Principal and Middle Grades Content Teachers
Literacy Initiative	Meetings will take place with content area teachers and KDE Literacy Consultant. Follow up training will take place covering literacy, vocabulary and the three modes of writing	Professional Learning	12/13/2012	02/28/2013	\$0	Principal and Content Teachers
Total					\$0	

School Council Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Explore Assessment	Students in grades 5-7 will be given the opportunity to take the Explore assessment at least once prior to the eighth grade	Academic Support Program	05/17/2013	05/17/2013	\$200	Principal and Middle Grades Teachers
Total					\$200	

Title II Part A

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Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
CIITS	Teachers will receive professional development on how to utilize key features of CIITS...lesson planning, assessment, student monitoring, etc...	Academic Support Program	08/30/2013	05/30/2014	\$500	Principal and Teachers
Unit Development	Teachers will work in content groups to design curriculum units	Professional Learning	06/03/2013	08/23/2013	\$2000	Principal and all content teachers
Total					\$2500	

Booster Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Positive Office Referrals	Students will receive positive office referral cards when "caught being good" for recognition from the principal and a chance to enter a drawing for a Southgate School t-shirt and recognition by the Board of Education	Behavioral Support Program	01/17/2013	05/09/2013	\$20	Principal and Lion's Pride
Student of the Month	Each month Southgate Students of the Month will receive a t-shirt promoting Southgate School in addition to Board of Education recognition.	Community Engagement	01/10/2013	05/09/2013	\$200	Principal and Lion's Pride
Total					\$220	

Activity Summary by School

Below is a breakdown of activity by school.

All Schools

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
KDE Math Consultant	Math teachers will meet with KDE Math Consultatn (Jenny Ray) to ensure Best Practices in Math Instruction are in place.	Professional Learning	01/17/2013	01/17/2013	\$0	Principal and Math Teachers
Literacy Initiative	Meetings will take place with content area teachers and KDE Literacy Consultant. Follow up training will take place covering literacy, vocabulary and the three modes of writing	Professional Learning	12/13/2012	02/28/2013	\$0	Principal and Content Teachers
Schedule and ESS Revision	Revising the master schedule and ESS schedule to emphasize focus on instruction and meeting the needs of non-proficient students	Academic Support Program	11/29/2012	05/30/2013	\$0	All Staff
Unit Development	Teachers will work in content groups to design curriculum units	Professional Learning	06/03/2013	08/23/2013	\$2000	Principal and all content teachers
CIITS	Teachers will receive professional development on how to utilize key features of CIITS...lesson planning, assessment, student monitoring,etc...	Academic Support Program	08/30/2013	05/30/2014	\$500	Principal and Teachers
Explore Assessment	Students in grades 5-7 will be given the opportunity to take the Explore assessment at least once prior to the eighth grade	Academic Support Program	05/17/2013	05/17/2013	\$200	Principal and Middle Grades Teachers
Explore Goal Setting and Prep	Through mastering the curriculum standards and setting goals students will increase the percentage meeting Explore Benchmarks	Direct Instruction	11/20/2012	09/20/2013	\$0	Principal and Middle Grades Content Teachers
Student of the Month	Each month Southgate Students of the Month will recieve a t-shirt promoting Southgate School in additon to Board of Education recognition.	Community Engagement	01/10/2013	05/09/2013	\$200	Principal and Lion's Pride
School Culture Committee	Form a committee of stakeholders (staff, community, parents) to positively promote the Southgate School District	Community Engagement	02/26/2013	05/28/2013	\$0	Principal and SBDM Council
Positive Office Referrals	Students will receive positive office referral cards when "caught being good" for recognition from the principal and a chance to enter a drawing for a Southgate School t-shirt and recognition by the Board of Education	Behavioral Support Program	01/17/2013	05/09/2013	\$20	Principal and Lion's Pride

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Gap Group Test Analysis	Review of gap group data to determine next steps	Academic Support Program	01/29/2013	05/28/2013	\$0	Principal and SBDM Council
					Total	\$2920

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